EMPLOYMENTINTERVIEWANALYSIS

NAME OF APPLICANT POSITION APPLIED FOR

NAME OF INTERVIEWER DATE OF INTERVIEW

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| --- | --- |
| TRAITS | COMMENTS |
| 1. Knowledge of specific job and job-related topics |  |
| 2. Experience |  |
| 3. Communication ability |  |
| 4. Interest in position and our organization |  |
| 5. Overall motivation to succeed |  |
| 6. Appearance and habits (consider for position applied for) |  |
| 7. Poise |  |
| 8. Insight and alertness |  |
| 9. Personality (evaluate in relation to position applied for) |  |
| COMMENTS & RECOMMENDATIONS: |