Inspection of property POLICY

Lockers, vehicles, desks, and file cabinets are Company property and must be maintained according to Company rules and regulations. They must be kept clean and are to be used only for work‑related purposes. To ensure compliance with its rules and regulations, the Company reserves the right to inspect all Company property without prior notice to the employee and/or in the employee’s absence.

Prior authorization must be obtained before any Company property may be removed from the premises.

An employee’s personal property, including but not limited to toolboxes, packages, purses, and vehicles, may be inspected upon reasonable suspicion of unauthorized possession of Company property, weapons, or illegal drugs.

THIS POLICY MAY BE LEGALLY DESIRABLE